

# \*\* EXTERNAL POSITION OPENING \*\*

## IT/MIS MANAGER



**Rate of Pay: DOQ**  
**Location: Corporate Office-Red Lake**  
**Opens: September 3, 2024**  
**Closes: Until Filled**

### POSITION OBJECTIVES

Under the general supervision of the IT Director, the IT Manager manages the IT support desk staff and IT support desk system for Red Lake Gaming Enterprises. IT Manager will be responsible for overseeing and managing the organization's IT infrastructure, ensuring its alignment with business goals. This includes managing the IT team, implementing and maintaining technology solutions, and ensuring the security and efficiency of the IT systems.

### **Responsibilities**

- Manage technologies and provide administrative assistance for various systems
- Control and monitor data, network access and backup systems
- Negotiate and communicate with third-party software providers for new software's and troubleshooting
- Maintain the integrity and continual operation of the Company Active Directory.
- Maintain the integrity and continual operation of the Company VMWare VSphere Clusters
- Maintain the integrity and continual operation of the IT network and wireless networks
- Analyzes network and recommends upgrades/changes
- Oversees the daily operations of IT staff and records incidents and changes
- Familiar with a variety of the field's concepts, practices and procedures
- Relies on extensive experience and judgement to plan and accomplish goals
- Responsible for analyzing, designing, installing, configuring, maintaining and repairing of network infrastructure and application components.
- Performs a wide variety of evaluation, maintenance, installation and training tasks to ensure the computer network performance meets Red Lake Gaming Enterprises and user satisfaction
- Provides directions, information, and recommendations regarding network configurations and installation
- Ensure the continual functioning of mission critical operations
- Maintains security and privacy of the information systems, communication lines, and equipment
- Establishes and maintains network users, user environment, directories and security and monitors the network, keeping system information up to date
- Provides users with information on software/networking guidelines and follows guidelines when installing hardware and software on site

### **Qualifications**

- Bachelor's degree in computer science or equivalent work experience, 5+ years of experience in related field, Experience in information technology space and solving various software and hardware problems, Strong technical problem solving and communication skills, VMWare Vsphere management, Active Directory management, HP/Aruba Networking , Sonicwall Security and VPN

### **BENEFITS**

- Medical, Dental, & Vision
- Free \$50,000 Life Insurance
- 401K Retirement Plan with up to 5% employer match
- Earn PTO Bi-Weekly- 19+ days per year

**Apply: website- [sevenclanscasino.com](http://sevenclanscasino.com)**  
**or send resume to- [victoria.mostrom@7clans.com](mailto:victoria.mostrom@7clans.com)**