

****EXTERNAL POSITION OPENING****

DROP TEAM SUPERVISOR



RATE OF PAY: Wage scale pay rate
LOCATION: Seven Clans Casino – Red Lake, MN.
OPENS: June 28, 2024
CLOSES: Until Filled

DUTIES AND RESPONSIBILITIES

Leadership:

- Provides positive support and leadership direction to the Drop Team.
- Provides job specific training to all newly hired associates so they may perform their duties in accordance with acceptable job standards.
- Provides recognition to all associates as appropriate for demonstrating positive job performance.
- Works well as a team with internal and external departments in order to achieve teamwork.
- Observes and inspires Drop and Count Team Members to follow performance standards, expectations and follows up by coaching, counseling and/or discipline.
- Ensures all associates within areas of responsibility receive fair, respectful and equitable treatment.
- Establishes credibility as a leader by displaying expertise and professionalism.

Communications:

- Invests time with individual or group Drop Team Members to listen and hear their feedback to build relationships.
- Ensures that the team understands what is communicated to them and tailors communication to the individual's level of understanding.
Notifies the Drop and Count Manager of any performance issues that need improvement.

Department Operations:

- Supervises all elements of the Drop and Count Team Operations and fills in as needed to complete the process completely and timely.
- Ensures security protocols are followed when opening and closing gaming machines.
- Ensures the timely collection, accounting, recording, and safekeeping of funds.
- Ensures that security of the drop and count sensitive keys is properly controlled.
- Completes inventory of required equipment and supplies and notifies the Count and Drop Manager of the needed supplies or repairs in a timely manner.
- Inspects work stations and other areas of responsibility to ensure they are clean, well organized, safe and well maintained.

REQUIRED QUALIFICATIONS

It is required the Drop Count Team Supervisor to have a High School Diploma or G.E.D with proficiency and effectiveness for the position.

SEND COMPLETE APPLICATION/TRANSFER TO:
victoria.mostrom@7clans.com -Human Resources Office,